



South  
Cambridgeshire  
District Council

The emerging framework  
for the  
governance and administration  
of  
the Greater Cambridge City Deal

Discussion materials for  
SCDC Corporate Governance Committee  
3 September 2014

## Introduction



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- The purpose of this document is to set the emerging framework for the governance and administration of the Greater Cambridge City deal, so that SCDC's ('District') Corporate Governance Committee, and other interested parties, can learn about it and comment on it
- It is deliberately written in 'Plain English' rather than 'legalese'
- Given the collaborative nature of the City Deal, this document has been seen by relevant senior Councillors and Officers at Cambridge City Council ('City') and Cambridge County Council ('County'), as well as by the University and Enterprise Partnership, before being publicly published on the SCDC CorpGov agenda papers. But it should not be assumed that this denotes approval by any of them.
- No decisions have yet been taken, and nothing is yet set in stone
- This CorpGov Committee is not asked to approve anything at this early stage, but just to hold an open discussion on this paper, after which SCDC Officers will feed the Committee's thoughts back to those responsible for drawing up the final City Deal structure

## Purpose



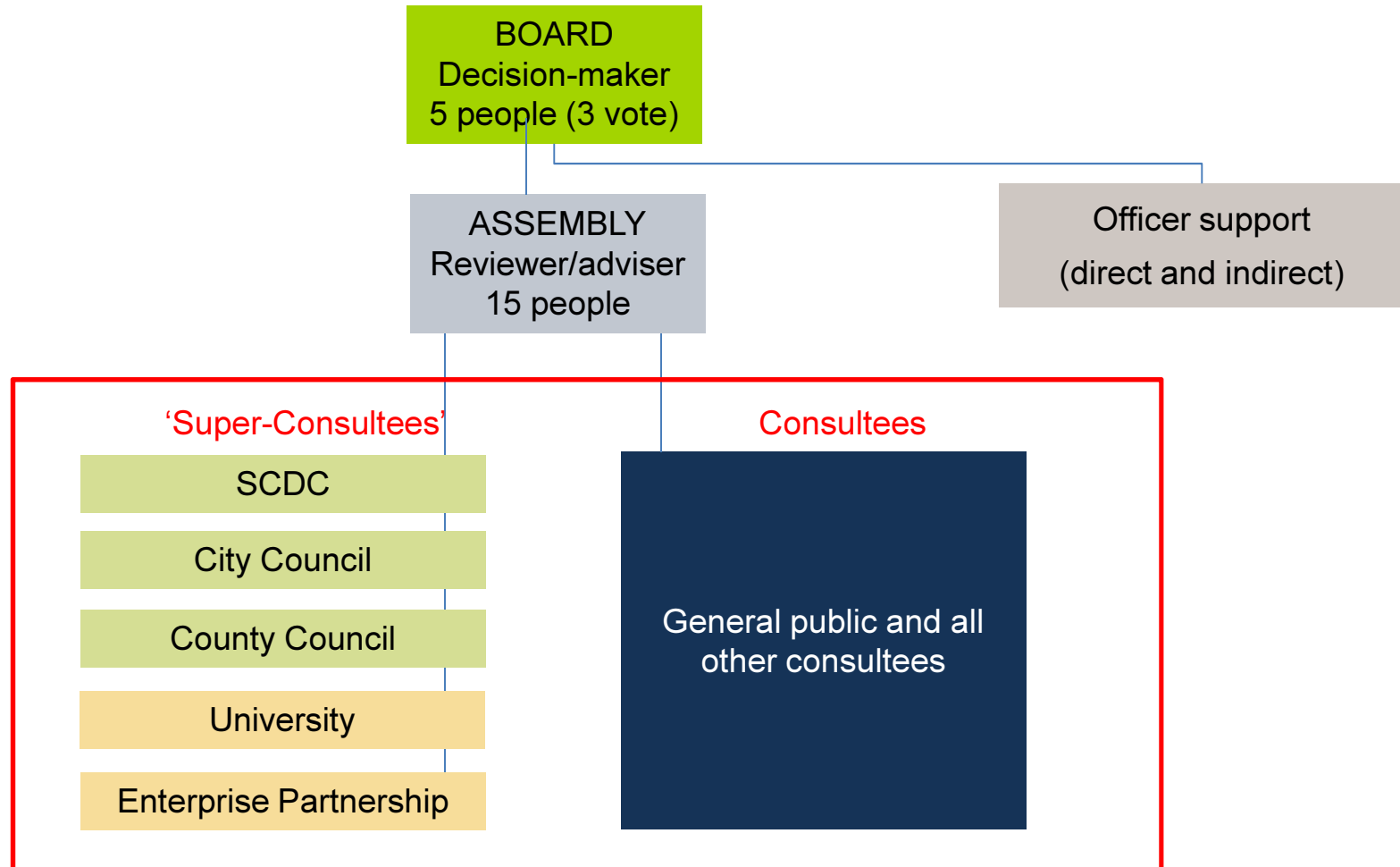
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- The arrangements described here will, once fully in place, be responsible for:
  - producing the **next integrated Local Spatial and Transport Plan** for the SCDC & City area; a single plan for the whole area (*whereas in 2014 there were 2 Local Plans: one produced by SCDC and one by the City and a Transport Plan produced by the County*). *We have committed to start work on this plan by 2019 at the latest.*
  - deciding how the **City Deal transport money** will be spent
  - a range of other related functions
- For the avoidance of doubt:
  - SCDC and City will cease producing Local Plans, but will of course continue to process all planning applications in their areas
  - County will continue to be responsible for Transport planning outside the SCDC/City area

# Overview



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# Board composition



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Appointer (1 each)	Appointee	Approval process	Voting member?
SCDC	<ul style="list-style-type: none"> <li>• Must be an elected Councillor of that Council</li> <li>• Expected to be that Council's Leader, but can be any Councillor</li> </ul>	Each Council to approve its own appointee by vote at its own AGM	Yes
City Council			
County Council			
University	<ul style="list-style-type: none"> <li>• Can be anyone, but:</li> <li>• <i>University</i>: Expected to be the Pro Vice-Chancellor for Institutional Affairs</li> <li>• <i>Enterprise Partnership</i>: expected to be [Chairman/CEO] of LEP</li> </ul>	Up to University / LEP to devise its own procedure	No
Enterprise Partnership			

- No rules on political proportionality (not possible)
- Each year, the 3 voting members to vote one of them to be Chair. If they can't agree after 2 rounds of voting, to be decided by toss of a coin.
- Voting members expected to reach consensus decisions; Terms of Reference deal with deadlock but, if needed, Chairman to have a casting vote (only needed if 1 abstains)
- The Board (i.e. the 3 voting members thereof) is the sole decision-maker of the entire City Deal arrangements; everyone/thing else are consultees

## Board meetings



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- At least quarterly, potentially more frequently
- In public
- Agendas & minutes on SCDC web-site; City and County websites to link through to SCDC site
- Public may speak; normal 3-minute etc rules apply
- Time and location to be decided

# Assembly composition



South  
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District Council

Appointer (3 each)	Appointee	Approval process	Voting member?
SCDC	<ul style="list-style-type: none"> <li>Must be an elected Councillor of that Council</li> </ul>	Each Council to decide its own process; SCDC likely to be Leader's decision	Yes
City Council			
County Council			
University	<ul style="list-style-type: none"> <li>Can be anyone</li> </ul>	Up to University / LEP to devise its own procedure	Yes
Enterprise Partnership			

- Political proportionality rules will not apply. Each Council to decide how its 3 people are appointed (no rules apply 9-wide)
- Each year, the 15 members to vote one of them to be Chair. If they can't agree after 2 rounds of voting, to be decided by toss of a coin.
- Consensus approval hoped-for; majority voting if need be; Chairman to have a casting vote
- The Assembly is a reviewer/adviser. Only "decisions" are recommendations to the Board (See overleaf).

# Assembly meetings



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- The Assembly is an advisory forum to the Board
- Meets 2-3 weeks before each Board meeting
- Function 1 ('bottom-up')
  - It receives the draft Agenda/Papers that Officers have produced for the Board meeting, and comments on them
  - It cannot change the draft Agenda/Papers
  - It produces a report/comment/suggestions, which are then added to the Board's Agenda Pack
- Function 2 ('top-down')
  - If the Board wishes, it can refer matters to the Assembly, requesting comment/advice/etc
  - Logistics
- In public
  - Agendas & minutes on SCDC web-site; City and County websites to link through to SCDC site
  - Public may speak; normal 3-minute etc rules apply
  - Time and location to be decided